

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
AUGUST 13, 2020 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson Rod Goff

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill Charlene Greenhill Chris Darus

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, August 13, 2020.

MINUTES: Directors read the Minutes of the previous meeting of July 9, 2020.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of July 9, 2020. Billy Wilson seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of July 2020 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

Ernie reported that he received a TRWA salary survey and rate study analysis. Ernie, Karen, and Joe filled it out and Karen will make a copy and mail it out today. Ernie advised that we will get a free copy of the statewide analysis and comparison rates.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff. - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that it has been a busy month; got all the trenching done, electric laid, pipe laid, and bedded with sand about twelve (12) feet away from well #6. Joe had to have well #3 pulled; put in a new pump, motor, and pipe. Joe advised that they put in seven (7) new taps with six (6) more to go and repaired two (2) service leaks. Joe reported that he ordered more liquid chlorine from Aquaman because he cannot find any; Bonnie said we will discuss the tax later. Joe advised that on July 31st Richard put in his two weeks' notice and tomorrow is his last day.

Joe reported that he rented the backhoe, jackhammer, and saw to Perennial to repair a leak under their sidewalk; Karen will make an invoice for the rentals.

Office Operations: Karen Antill reported that it has been business as usual. Karen advised that she checks meters everyday with lots of calls to customer for leaks, which most are leaking toilets. Karen advised that we still have nine (9) ongoing leaks and five (5) customers that have not fixed their leaks in months. Karen will be sending out disconnect notices August 24, 2020.

Class C Licensed Operator: Charlene Greenhill reported that she sent an email and called Aaron from TCEQ and requested an update for the August board meeting since it has been four (4) months from the investigation. Charlene advised she and Joe answered more questions for Aaron. Charlene advised that she will have to redo everything when well #6 is on line and Joe will have to show how well #6 ties in with well #5 and into the distribution system as well as draw up maps of the distribution plans. Charlene advised that she received an email from the Bandera County River Authority and Groundwater District (BCRAGD) asking for a permit number from well #5; Charlene sent the permit number.

Ernie DeWinne advised that we need to expedite well #6 to get the permit approved with BCRAGD at their next meeting. Bonnie advised that she texted Carl from Waterboyz; no response, Joe called and spoke with Carl and was advised that he will be out tomorrow or early next week to continue working on well #6.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Rainwater collection systems/programs – Rod Goff reported that he cannot find a company to work with us for a rebate or discount program for gutters or rainwater collection tanks for our customers. Rod advised that he contacted a water

company in Austin and got a copy of their tariff where they have a policy on rebates they provide for their customers. Rod will try to copy their policy to fit our WSC to possibly offer a similar policy for rebates and let the Board review. The Board discussed and Ernie will work on the budget for next fiscal year and try to budget for rebates.

MOTION: Ernie DeWinne made a motion to investigate a rainwater collection rebate program for the next fiscal year. Rod Goff seconded the motion. – The Board voted unanimously, and the motion passed.

- B. Discuss and review water use restrictions and stages – Ernie DeWinne presented the pumping report as of August 1st and showed where the pumping dropped from 115% to 87% and according to the TCEQ guidelines he suggests that we go into Stage III Mandatory Watering Restrictions. The Board discussed and will move to Stage III Mandatory Use Restrictions starting August 18th. The Board will continue to review the wells pumping report and well #6 timeline and make any changes necessary.

MOTION: Billy Wilson made a motion to implement Stage III Mandatory Watering Restrictions starting August 18th and run for sixty (60) days. Ernie DeWinne seconded the motion. – The Board voted unanimously, and the motion passed.

- C. Discuss fire hydrants and possible testing with VFD. - No new information currently, Tabled.
- D. Update on well #6 progress - Joe Ortega reported that the electrical has been completed and tested; just waiting on Carl from Waterboyz to do the thirty-six (36) hour pump test, which we will have to take well #5 out of service during that time. Carl also needs to pull the pump so he can install the air line and take samples, when all of this is complete, we will apply for the final permit with BCRA GD and put well #6 into operation. Joe will keep calling Carl to get this done as soon as possible.
- E. Discuss and take action on plant #1 electrical upgrades – Joe Ortega reported that he hasn't had a chance to meet with the electrician Daniel to see if he has the control box yet to start and finish this project for plant #1.

NEW BUSINESS:

- A. Discuss and take action on tariff changes for penalty for customers that do not repair after they have been notified of their leak – Bonnie Tidball advised that she received information from the TRWA regarding customers not repairing their leaks. They say if on the members side of the meter is considered a potentially hazardous condition to give a reasonable amount of time to repair a leak or disconnection of service. The Board discussed and Rod will write up a draft for the Boards approval to add a policy in the tariff for a more stringent policy regarding leaks.

MOTION: Billy Wilson made a motion to update the tariff to include a policy on repairing water leaks or face disconnection. Ernie DeWinne seconded the motion. – The Board voted unanimously, and the motion passed.

- B. AMI Meters - Ernie DeWinne advised that he wants to try to include in next year's budget a project to install AMI meters on our water mains and wells. Ernie advised that he wants to try to install the AMI meters between every ten (10) to twelve (12) houses to compare water being used by customers to water flowing through the meter to see if we have leaks in the mains.

The Board discussed the underground water lines and mains and will try to budget a five-year plan to replace the lines that need to be replaced.

Bonnie Tidball reported that Joe is marking lines for the AT&T fiber; he has five (5) work orders from Texas 811. Bonnie advised that the BRRWSC needs to join Texas 811 which has no annual fees and a fee of \$ 0.95 every time they call us when they get a work order to dig in our service area. Bonnie and Karen will work on the application and will need to get a map of all our lines in a zip format to send in with our application.

Rod Goff suggested that we invest in spares of items that we need in emergency situations or find a company or distributor in the local area that can give us quotes on several items. That way we would know the costs upfront and, have them on retainer for emergency supplies on a yearly basis.

MEMBERSHIP COMMENTS:

A guest suggested that the BRRWSC take off a percent of monthly water bills instead of a rebate for putting in a water catchment system. The Board will consider.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 3:18 PM.

The next BOD meeting will be held on September 10, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____